User guides

Helping you get the most out of Upshot











Creating a Site Development Plan: Pre-Award

Grant applicants are required to submit a **Site Development Plan**. This will allow you to communicate with your Grant Manager about how your proposed project will contribute to the *National Football Facilities Strategy outcomes framework*.



Click on ADD NEW

From here add Pre-defined indicators from a library, to indicate what your project intends to deliver

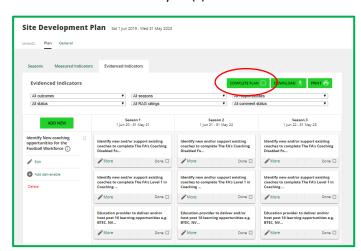
• Click on Select pre-defined indicators





- Pick the relevant **Pre-defined indicators for this programme** (site development plan)
- Edit/delete the presented **Deliverable(s)** to make them more specific to your own site
- Assign responsibility to each deliverable and decide which year(s) it is relevant for
- Click SAVE
- Your Evidenced Indicator page will refresh after a couple of seconds

Add as many of the **Pre-defined indicators** as relevant for your site.
When you have finished click on **COMPLETE PLAN** and your
Engagement Manager will then be in
touch, as this will automatically
update your application.



We are more than happy to offer support in addition to this document. If you have any questions, please do not hesitate to contact us via email or telephone.

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